<date>

<Title> <First_Name> <Last_Name>
<Street_Address>
<City>, <Province>
<Postal_Code>

Re: Tax residency status – Needs your attention by <<date>>

Hello,

We're reaching out for some information that's needed for your non-registered account [account number]. The Canada Revenue Agency (CRA) asks that we obtain tax residency status information from our clients, even though your account is no longer active. We don't have this information on file for you, but that's easy to resolve.

What do I need to do exactly?

- Certify your tax residency status (Canadian resident, U.S. citizen/resident, or resident of another country) by <<date>>
- Provide us with your Tax Identification Number (TIN) if:
    - you're a U.S. citizen or U.S. resident for tax purposes (your social security number is generally your TIN)
    - you're a resident of another jurisdiction for tax purposes (if a TIN applies to the jurisdiction)

How do I do that?

- Speak to your financial advisor about completing the applicable form (RC518 for individuals or RC519 for entities) and submitting it to Mackenzie

Where do I get my form?

- Forms are available on the CRA website:
    - RC518 (Declaration of Tax Residence for Individuals) www.canada.ca/en/revenue-agency/services/forms-publications/forms/rc518.html
    - RC519 (Declaration of Tax Residence for Entities)

Why is this so important?

If we don't receive your form by **<<date>>**, you may be subject to penalties from the CRA, the IRS or the corresponding regulator of your tax residence country.

Need help?

180 Queen Street West, Toronto, ON M5V 3K1 T 416-922-5322 1-888-653-7070 E service@mackenzieinvestments.com
mackenzieinvestments.com

If you have any questions, please contact your financial advisor or Client Relations at 1-800-387-0614.
If you're a U.S. citizen or U.S. resident for tax purposes, you can also find helpful information about the Foreign Account Tax Compliance Act (FATCA) on the Travel.State.Gov website:

- https://travel.state.gov/content/travel/en/international-travel/while-abroad/Joint-Foreign-Account-Tax-Compliance-FATCA-FAQ.html

Thank you for your attention to this matter.

Sincerely,

MACKENZIE INVESTMENTS

Jessa Wilson
Assistant Vice President, Client Relations